



Tbilisi State University  
TSU



Master's Program of PUBLIC ADMINISTRATION

(5 semesters/ 120 ECTS)

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**Module Handbook**

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2014

Table of content

## ANLAGE\_13\_Annex 1

I Module- Foundations of Law -----	3
II Module- Public Administration in the European Context-----	5
III Module -State and the Economy-----	6
IV Module -Organization and Management-----	8
V Module -Budget and Finances-----	10
VI Module -Staff and Management-----	11
VII Module -Communication-----	12
VIII Module -Elective Modules-----	13
IX Module -Foreign Language-----	15
X Module - Practice and Summer School-----	17
XI Module- Scientific Research-----	18
Schedule-----	19

## Module I – Foundations of law

<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	11 ECTS
<b>Academic semester</b>	I semester
<b>Duration</b>	One semester
<b>Periodicity</b>	Twice in a year, Autumn semester
<b>Language</b>	English/Georgian
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Constitutional Law in a Comparative Perspective, Georgian Constitutional Law</li> <li>2. General Principles of Administrative Law, Introduction to Georgian Administrative Law</li> <li>3. Judicial Control of Public Administration</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The course is designed to provide the students of the Public Administration MA program with basic theoretical and applied knowledge on the essence, fundamental principles and main elements of Constitutional Law. Particular attention will be devoted to the objectives of a State based on the rule of law, especially the protection of human dignity and fundamental rights, the key democratic institutions exercising the state powers in Georgia – Parliament, President, Government, Constitutional Court, Common Courts, regional and local authorities. Each aspect of Constitutional Law will be analyzed in a comparative perspective exploring various models of legal solutions applied in different democratic countries. The students will learn to analyze the mechanisms and scope of influence of public international law, especially of the European Convention on Human Rights, on domestic Constitutional Law.</li> <li>• Also, to explain general principles of administrative law, particularly on the basis of the work of the Council of Europe on this subject. These "Pan-European-Administrative-Law-Principles" will be analysed on the basis of the jurisprudence of the European Court of Human Rights and the Court of Justice of the European Union, the reports and the documents of the European Ombudsman and - in particular - the jurisprudence of the German administrative courts. Furthermore the lecture will give an overview of different conceptions of administrative law by comparing namely the German, the French and the British way of handling administrative law issues.</li> <li>• The students will have deep and systematic knowledge about</li> </ul>

ANLAGE\_13\_Annex 1

	the objectives, principles, procedures and implementation of judicial control of Public Administration. The judicial control is considered on the background of constitutional principles and in the context of other instruments of control on national and international level. The basic elements of an effective judicial protection are discussed on the basis of a comparative analysis.
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Dr. Dr. Karl-Peter Sommermann Prof. Irakli Kobakhidze
<b>Lecturers:</b>	Prof. Dr. Dr. Karl-Peter Sommermann (Speyer) Prof. Irakli Kobakhidze (TSU) Prof. Ulrich Stelkens (Speyer) Prof. Paata Turava (TSU)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 80 hours Number of independent work hours- 195
<b>Evaluation criteria</b>	<ul style="list-style-type: none"> <li>• attendance and participation</li> <li>• mid term (test, thesis, essay, presentation)</li> <li>• final exam (usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

## ModuleII –Public Administration in European context

<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	12 ECTS
<b>Academic semester</b>	I I I semester
<b>Duration</b>	One semester
<b>Periodicity</b>	Twice in a year, Autumn semester
<b>Language</b>	English
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Governance in the EU multi-level system</li> <li>2. European Law of Human Rights</li> <li>3. European Cooperation and Integration – Towards a Value-based Community of States and Citizens,</li> <li>4. European Union and Its Public Management</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• To deepen students' knowledge about institutional structures, the functional responsibilities and the decision-making processes at the local level of government.</li> <li>• Students will have deep and systematic knowledge about the institutional aspect of the European Union.</li> <li>• The students will have an ability to look at the nature of EU multilevel governance from a theoretical and empirical perspective and ask what does actually happen when Europe “hits home”.</li> <li>• Also the aim of the course is give the students deep and systematic knowledge about the selected topic of European Law of Human Rights.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Siegfried Magiera (Speyer)
<b>Lecturers:</b>	Prof. Siegfried Magiera (Speyer) Prof. Konstantine Korkelia (TSU) Prof. Nani Macharashvili (TSU) Dr. TanjaKlenk (invited by Speyer) EkaterineSvanidze (invited by TSU)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 65hours Number of independent work hours- 235
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam(usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

## Module III – State and Economics

<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	6 ECTS
<b>Academic semester</b>	I and II semesters
<b>Duration</b>	Two semesters
<b>Periodicity</b>	Twice in a year, Autumn and Spring semesters
<b>Language</b>	English
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Introduction to Economics</li> <li>2. Competition Policy, Regulation and Public Enterprises</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The students will get deep and systematic knowledge about the key concepts of economics, the models used as well as the most important theoretical concepts, indicators used in economic analysis, and the politico-economic decision-making process. In particular, the role and the different functions of the government are focused on. The students learn how to differentiate between government failure and market failure and get a first overview on instruments to overcome it, respectively.</li> <li>• The aim is also to explain general principles of administrative law, particularly on the basis of the work of the Council of Europe on this subject. These "Pan-European-Administrative-Law-Principles" will be analysed on the basis of the jurisprudence of the European Court of Human Rights and the Court of Justice of the European Union, the reports and the documents of the European Ombudsman and - in particular - the jurisprudence of the German administrative courts. Furthermore the lecture will give an overview of different conceptions of administrative law by comparing namely the German, the French and the British way of handling administrative law issues.</li> <li>• The students will have deep and systematic knowledge on the theory of market failure. They learn how to identify market failure and which instruments exist to overcome it. Different forms of market organization can be identified by the students, they know which consequences collusion and cartels, the abuse of dominant positions and market concentration have. Regulatory measures, their consequences and preconditions are focused on with a view to the economic theory of competition as well as with a view to the implementation of these instruments through the government or specific regulatory bodies. Furthermore, the students learn about the limits of competition policy and regulation, e.g.</li> </ul>

	regulatory failure, and the need for competition policy in specific sectors, such as net infrastructure.
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Andreas Knorr
<b>Lecturers:</b>	Prof. Andreas Knorr (Speyer) Prof. Davit Narmania (TSU)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 40hours Number of independent work hours- 110
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam(usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

## ModuleIV- Organization and Management

<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	10 ECTS
<b>Academic semester</b>	I andII semesters
<b>Duration</b>	Two semesters
<b>Periodicity</b>	Twice in a year, Autumn and Spring semesters
<b>Language</b>	English/Georgian
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Process Management and eGovernance</li> <li>2. Strategy Management and Quality Management</li> <li>3. Territorial Organisation and Decentralisation</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The course aims to explain changes and developments of public administration induced by Process Management and eGovernment. Students are made familiar with the merits of Process Management, with what Process Management attempts to overcome and with how it has been implemented in public administration, also to eGovernment, its chances for modernizing public administration and with the pitfalls which might arise in this area.</li> <li>• The course is designed to provide the students of the Public Administration MA programme with the tools and proceedings of such a forward strategic management (e.g. Balanced Scorecard, SWOT-Analysis and so on). Besides the students should get to know new approaches like for example a “public value management”. Particular attention will also be devoted to the “management of the unexpected”, the “management of crisis and catastrophes” and “risk management”.</li> <li>• Quality awards will be introduced as opportunities to receive “best-practice-examples”. Furthermore a comparative review about quality management in a few selected European states is given.</li> <li>• The students will also study institutions Civil Service by using their new knowledge of General Administrative Law and Administrative Procedural Law.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. GiorgiaKhubua
<b>Lecturers:</b>	Prof. GiorgiaKhubua (TSU) Dr. Kai Masser (Speyer) Dr. Larisa Pataraiia (invited by TSU)



	FiederikeThessel (invited by Speyer) MerabLabadze(invited by TSU)
<b>Teaching forms</b>	<ul style="list-style-type: none"><li>• Lecture</li><li>• seminar</li><li>• presentation</li></ul>
<b>Workload</b>	Number of contact hours - 55hours Number of independent work hours- 195
<b>Evaluation criterias</b>	<ul style="list-style-type: none"><li>• attendanceand participation</li><li>• mid term (test, thesis,essay, presentation)</li><li>• final exam(usually in the written form)</li></ul>
<b>Additional information</b>	Examinations are held separately in each subject

## ModuleV- Budget and Finances

<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	6 ECTS
<b>Academic semester</b>	I I I semester
<b>Duration</b>	One semester
<b>Periodicity</b>	Twice in a year,Autumn semester
<b>Language</b>	English/ Georgian
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Accounting and reporting in the public sector</li> <li>2. Cost-Benefit Analysis</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The students will have deep and systematic knowledge about the cost-benefit analysis and additional tools in economic policy design and assessment. They will learn the basic steps of these analytical tools and are instructed about potential shortcomings and errors in their application to real-world problems. As discounting is crucially important in every cost-benefit analysis, the lecture will additionally focus on discounting itself with special consideration of the choice and on uncertainty risk.</li> <li>• In this module students will learn the following topics: public sector financial accounting and reporting methodology; specifics in accounting and reporting by Budgets funded organizations, rules, principles and methods; Treasury budget execution service principles, the implementation of the budget and budgetary integration of financial reporting principles.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Andreas Knorr
<b>Lecturers:</b>	Prof. Andreas Knorr (Speyer) ZurabTolordava (invited by TSU)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 35hours Number of independent work hours- 115
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam(usually in the written form)</li> </ul>

<b>Additional information</b>	Examinations are held separately in each subject
<b>ModuleVI- Human Resources and Management</b>	
<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	8 ECTS
<b>Academic semester</b>	I semester
<b>Duration</b>	One semester
<b>Periodicity</b>	Twice in a year,Autumn semester
<b>Language</b>	English/ Georgian
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Human Ressource Management</li> <li>2. Civil Service Law</li> <li>3. Culture and Ethics in Public Administration</li> <li>4. Change Management</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The participants will have deep and systematic knowlegde in the fields of human resources management (HRM);</li> <li>• Also to get an understanding of HRM as an strategic management approach including the links to organisational development and organisational performance.</li> <li>• The students will get deep and systematic knowledge about good administration and the values of democratic structure. Participants will know different mechanisms and tools how an ethical infrastructure in professional life can be set up.</li> <li>• The students will get deep and systematic knowledge how to organize the changes, implementation in organisation, especially, in public sector.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Giorgi Khubua
<b>Lecturers:</b>	Prof. Giorgi Khubua (TSU) Prof. PaataTurava (TSU) JorgSenn (invited by TSU) Dr. Gerhard Fuckner (invited by Speyer)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• Lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 40hours Number of independent work hours- 160
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam(usually in the written form)</li> </ul>

<b>Additional information</b>	Examinations are held separately in each subject
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### Module VII- Communication

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<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	3 ECTS
<b>Academic semester</b>	I I I semester
<b>Duration</b>	One semester
<b>Periodicity</b>	Twice in a year, Autumn semester
<b>Language</b>	English
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	Communication between the State and Citizen; Communication between Politicians and Civil Servants
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The participants will have deep and systematic knowledge about the character of “communication”. Communication to employees, to the superiors, between politicians and public services and between public services and the citizen is an essential element of the successful operation of the executives.</li> <li>• On the base of theoretical topics of communication the students get familiar with some tools to analyze typical situations of communication. Afterwards the course will apply the results to the communication between the public services to the political level and from public services to the citizen.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Dr. Gerhard Fuckner
<b>Lecturers:</b>	Dr. Gerhard Fuckner (invited by Speyer) Ekaterine Basilaia (Invited by TSU)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 20hours Number of independent work hours- 55
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendance and participation</li> <li>• mid term (test, thesis, essay, presentation)</li> <li>• final exam (usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

## Module VIII- Elective module

<b>Module status</b>	Elective
<b>Credits/ ECTS</b>	6 ECTS
<b>Academic semester</b>	IV semester
<b>Duration</b>	1 semester
<b>Periodicity</b>	Twice in a year, spring semester
<b>Language</b>	English/Georgian
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Technique of Legal Drafting; Judicial basis of the State Organization and Authority Organization</li> <li>2. Budget Planning and Management; Funding Public Expenditure</li> <li>3. Municipal Law</li> <li>4. Public Private Partnerships and Outsourcing</li> </ol>
<b>Module objectives and outcome</b>	<p>The aim of this course is to give the students deep and systematic knowledge what is necessary for this module. Special attention will be paid on following themes:</p> <ul style="list-style-type: none"> <li>• the major theoretical and practical issues of public finances;</li> <li>• the structure of state budget,</li> <li>• the rationale and functions of state budget,</li> <li>• Budget organization,</li> <li>• the principles of formation of budget system – its structure and types;</li> <li>• Analysis of public expenditure and financing public expenditure;</li> <li>• The bodies of budgetary control and their functions, the types, categories and methods of budgetary control and its importance.</li> <li>• The participants will have deep and systematic knowledge about the challenges of modern public administration in all countries, including Georgia and also about the regional and international organizations in view of the growing interdependence with other countries as well as regional and universal international organizations. Public administration can and will be efficient, competitive and successful in the long run only, if it integrates transnational as much as</li> </ul>

	<p>domestic aspects into its planning and activities. The aim of the course is to pay special attention on the partnership between the EU and Georgia.</p> <ul style="list-style-type: none"> <li>• The course is aiming to provide the students with advanced theoretical knowledge on the basic principles and institutes of the Georgian municipal law in comparative perspectives. In the frame of the course, the Georgian municipal law will be analysed in comparative perspective with experience of different western and central European countries. The students will get acquainted with the legal basis of decentralization and political aspects of this process.</li> <li>• Students will learn techniques of legal acts. Students will learn how to use their knowledge in practice. Students will get a deep knowledge about the organizational structure of the main institutions of law. Students will be able to analyze the public administration bodies organizationally and functionally.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. IrakliKobakhidze Prof. PaataTurava
<b>Lecturers:</b>	Prof. IrakliKobakhidze (TSU) Prof. PaataTurava (TSU) Prof. Tea Kasradze (TSU) Prof. Rachel Schomacker (Speyer)
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 40hours Number of independent work hours- 110
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam(usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

## Module IX- Foreign Language (German)

Module status	Mandatory
Credits/ ECTS	4 ECTS
Academic semester	II and III semesters
Duration	2 semesters
Periodicity	Twice in a year, Autumn and Spring semesters
Language	German
Module usage	This module is used only for the master's program „Public Administration“
Subjects	<ol style="list-style-type: none"> <li>1. German language I</li> <li>2. German language II</li> </ol>
Module objectives and outcome	<p>Aims of the module are:</p> <p>In the first part, the student will study German language at (reading, writing, listening and speaking) A1 level.</p> <ul style="list-style-type: none"> <li>• <b>Reading:</b> student will be able to read familiar A1 level German topic and in accordance with the rules and intonation and also get relevant information from the topic.</li> <li>• <b>Speaking:</b> Students will develop their speaking skills, develop their vocabulary skills in verbal communication processes and make grammatically correct speech.</li> <li>• <b>Listening:</b> students will develop listening skills, as they could understand a conversation between foreign speakers (dialogues, interviews) on simple topics.</li> <li>• <b>Writing:</b> Students will develop their skills in spelling to learn how to write an informal letter.</li> <li>• <b>Grammar:</b> To have basic knowledge of German relevant to A1 level.</li> <li>• <b>Vocabulary:</b> to extend student's vocabulary.</li> </ul> <p>In the second part, the student will study German language at (reading, writing, listening and speaking) A2 level.</p> <ul style="list-style-type: none"> <li>• <b>Reading:</b> student will be able to read familiar A2 level German topic and in accordance with the rules and intonation and also get relevant information from the topic.</li> <li>• <b>Speaking:</b> Students will develop their speaking skills, develop their vocabulary skills in verbal communication processes and make grammatically correct speech.</li> <li>• <b>Listening:</b> students will develop listening skills, as they could understand a conversation between foreign speakers (dialogues, interviews) on everyday topics.</li> <li>• <b>Writing:</b> Students will develop their skills in spelling to learn how to write different types of letter.</li> <li>• <b>Grammar:</b> To have basic knowledge of German relevant to A2 level.</li> <li>• <b>Vocabulary:</b> to extend student's vocabulary.</li> </ul>

ANLAGE\_13\_Annex 1

<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	10-15students
<b>People responsible for the module</b>	Tamar Chakhnashvili
<b>Lecturers:</b>	Tamar Chakhnshvili MziaChkhardtishvili
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	Number of contact hours - 60hours Number of independent work hours- 40
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam (usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject



**ModuleX- Practice and Summer School**


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<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	24 ECTS
<b>Academic semester</b>	II and IV semesters
<b>Duration</b>	2 semesters
<b>Periodicity</b>	Twice in a year, summer semester
<b>Language</b>	English/Georgian
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Internship in Georgia</li> <li>2. Internship in foreign countries (Europe)</li> <li>3. Summer School</li> </ol>
<b>Module objectives and outcome</b>	<ul style="list-style-type: none"> <li>• The course is designed to give the students deep and systematic knowledge to use theoretical knowledge in practice. Also students will learn activities and mechanisms of state authorities, to learn the ways of discussing and solving the recent issues.</li> <li>• Also, to give the students deep and systematic knowledge about the different kinds and competences of public administration on different levels (municipal, regional, federal &amp; EU). The focus will be on the organization in the federal state of Germany as practical example.</li> </ul>
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Dr. Dr. Karl-Peter Sommerann Prof. IrakliBurduli
<b>Lecturers:</b>	-
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	10 weeks
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendance and participation</li> <li>• mid term (test, thesis, essay, presentation)</li> <li>• final exam (usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

**ModuleXI- Scientific Research**


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<b>Module status</b>	Mandatory
<b>Credits/ ECTS</b>	30 ECTS
<b>Academic semester</b>	Vsemester
<b>Duration</b>	1 semester
<b>Periodicity</b>	Twice in a year, Autumn semester
<b>Language</b>	English
<b>Subjects</b>	<ol style="list-style-type: none"> <li>1. Academic Writing</li> <li>2. Master Thesis</li> </ol>
<b>Module usage</b>	This module is used only for the master's program „Public Administration“
<b>Module objectives and outcome</b>	The course is designed to give the students deep and systematic knowledge, which is necessary for their master's thesis. They will learn contextual and technical issues of scientific research.
<b>Prerequisites</b>	Without prerequisites
<b>Number of students</b>	Maximum 25 students
<b>People responsible for the module</b>	Prof. Dr. Dr. Karl-Peter Sommerann
<b>Lecturers:</b>	MichaelMirschberger
<b>Teaching forms</b>	<ul style="list-style-type: none"> <li>• lecture</li> <li>• seminar</li> <li>• presentation</li> </ul>
<b>Workload</b>	26 weeks
<b>Evaluation criterias</b>	<ul style="list-style-type: none"> <li>• attendanceand participation</li> <li>• mid term (test, thesis,essay, presentation)</li> <li>• final exam(usually in the written form)</li> </ul>
<b>Additional information</b>	Examinations are held separately in each subject

**Modularer Aufbau  
Masterstudiengang Public Administration**

Modul	Course	CP	Workload (h)			LV Form	Prüf. Formen	Gewicht Gesamt
			Präsenz	Selbstst.	Gesamt			
<b>1. Semester</b>								
I	Constitutional Law in a Comparative Perspective, Georgian Constitutional Law	4	30	70	100	V, S/U H, P/D	P/K	3,3%
I	General Principles of Administrative Law, Introduction to Georgian Administrative Law	4	30	70	100	V, S/U	Q/K	3,3%
IV	Territorial Organisation and Decentralisation	3	15	60	75	V, S/U	Q/K	2,5%
VI	Civil Service Law	2	10	40	50	V, S/U	Q/K	1,6%
VI	Culture and Ethics in Public Administration	2	10	40	50	V, S/U	Q/K	1,6%
VI	Human Resource Management	2	10	40	50	V, S/U	Q/K	1,6%
VI	Change Management	2	10	40	50	V, S/U	Q/K	1,6%
III	Introduction to Economics	3	20	55	75	V, S/U	Q/K	2,5%
		22	135	415	550			18,3%
<b>2. Semester</b>								
I	Judicial Control of Public Administration	3	20	55	75	V,S/U,PD	P/K	2,5%
IV	Territorial Management and eGovernance	4	20	80	100	V, S/U	Q/K	3,3%
IV	Strategy Management and Quality Management	3	20	55	75	V, S/U	Q/K	2,5%
III	Competition Policy, Regulation and Public Enterprises	3	20	55	75	V, S/U	Q/K	2,5%
IX	German Language I	2	30	20	50	P/D, S/U	T	1,6%
XI	Internship in Georgia	10		250 (8 Wochen)				8,3%
		25	110	515	625			20,8%
<b>3. Semester</b>								
V	Cost-Benefit Analysis	3	15	60	75	V, S/U	Q/K	2,5%
V	Accounting and reporting in the public sector	3	20	55	75	V, S/U	Q/T	2,5%
II	Governance in the EU multi-level system	4	20	80	100	V,S/U,PD	P/K	3,3%
II	European Law of Human Rights	3	20	55	75	V, S/U	Q/K	2,5%
II	European Cooperation and Integration	3	15	60	75	V,S/U,PD	P/K	2,5%
II	European Union and Its Public Management	2	10	40	50	V,S/U,PD	P/K	1,6%
VII	Communication between the State and Citizen, Communication between Politicians and Civil Servants	3	20	55	75	V,S/U,PD	P/K	2,5%
IX	German Language II	2	30	20	50	P/D, S/U	T	1,6%
		23	150	425	575			19,3%
<b>4. Semester</b>								
VIII	<u>elective module</u> Technique of Legal Drafting; Judicial Basis of the State Organisation and Authority Organization	3	20	55	75	V, S/U	Q/K/H/ P/T	2,5%
	<u>elective module</u> Budget Planning and Management; Funding Public Expenditure							
VIII	<u>elective module</u> Public Private Partnerships and Outsourcing	3	20	55	75	V, S/U	Q/K/H/ P/T	2,5%
	<u>elective module</u> Municipal Law							
XII	Academic Writing	4	20	80	100		P/D, S/U	3,3%
XI	Internship in Foreign Countries (Europe)	10		250 (8 Wochen)			P/D	8,3%
X	Summer School	4		100 (2 Wochen)			P/D	3,3%
		24	60	540	600			20%
<b>5. Semester</b>								
XII	Master Thesis	26	650 (24 Wochen)				M	21,6%
			26	650	650			
<b>Gesamt</b>		<b>120</b>	<b>455</b>	<b>2545</b>	<b>3000</b>			<b>100%</b>

CP Credit Point (1 CP = 25 h)  
V Vorlesung  
M Masterarbeit  
H Hausarbeit

S/U Seminar mit Übung  
P/D Präsentation mit Dokumentation  
Q Quiz

K Klausur  
Ü Übung  
K Kolloquium